

ALTRAN MINUTES

January 21, 2020

Altran Office

10:00 a.m.

Munising, MI

Call to Order

The meeting was called to order by Dan Malone at approximately 9:59 a.m.

Roll Call

Members Present:

Victoria Petruske

Dan Malone

Marianne Laskay

Steve Webber

Staff:

Paige Eaton

Jen Heyrman

Approval of Agenda

MOTION-Jen Heyrman asked that the date be amended to January 21. Petruske made the motion to support the agenda with the change mentioned above as presented, supported by Laskay. Ayes-Malone, Laskay, Petruske, Webber. Nays-None.

Public Comments

There was no public comment.

Approval of Minutes-October/December

MOTION-Petruske made the motion to approve the minutes as presented, supported by Laskay. Ayes-Malone, Laskay, Petruske, Webber. Nays-None.

Approval of Expenditures-December

MOTION-Webber made the motion to approve the expenditures as presented, supported by Petruske. Ayes-Malone, Laskay, Petruske, Webber. Nays-None.

Approval of Financial Report-October/November/December

MOTION-Webber made the motion to approve the financial reports as presented, supported by Petruske. Ayes-Malone, Laskay, Petruske, Webber. Nays-None.

Approval of FY 2021 Budget/MDOT Resolution of Intent

MOTION-Laskay made the motion to approve the FY 2021 Budget and the Resolution of Intent as presented, supported by Petruske. Ayes-Malone, Laskay, Petruske, Webber. Nays-None.

Discussion-Operations Manual-Policies and Procedures

The manual will be reviewed by a lawyer to ascertain that it is a sound and legal document.

Director's Report

1. Mechanic-part time
2. Community Outings
3. Census

4. Insurance
5. Timed Routes/Construction-Summer
6. Work Committees

Correspondence

Engagement Letter-Cohl, Stoker, & Toskey P.C.-**MOTION**-Webber made the motion to approve Cohl, Stoker, & Toskey P.C. as ALTRAN's legal representatives, supported by Laskay. Ayes-Webber, Laskay, Petruske, Malone. Nays-None.

Committee Reports

None.

Old Business

Health Insurance Policy-**MOTION**-Petruske made the motion to accept the ALTRAN Health Insurance Policy as presented, supported by Webber. Ayes-Malone, Webber, Petruske, Laskay. Nays-None.

New Business

Board Terms/Expiration-**MOTION**-Webber made the motion to appoint Dan Malone as acting Chair of ALTRAN's Board of Directors, supported by Laskay. Ayes-Malone, Webber, Petruske, Laskay. Nays-None.

Public Comments

None.

Board Comments

None.

Next Meeting Date-February 18, 2020 at 10:00 a.m.

Adjournment

MOTION-Laskay made the motion to adjourn, supported by Petruske. Ayes-Malone, Laskay, Petruske, Webber. Nays-None.

Secretary/Treasurer

Date