

## ALTRAN MINUTES

March 16, 2020

Altran Office

11:00 a.m.

Munising, MI

### Call to Order

The meeting was called to order by Dan Malone at approximately 11:02 a.m.

### Roll Call

Members Present:

Dan Malone-Conference call

Marianne Laskay-Conference call

Victoria Petruske-Absent

Steve Webber-Conference Call

Guest:

Michael Smith

Staff:

Jen Heyrman

Paige Eaton

### Approval of Agenda

**MOTION**-Laskay made the motion to approve the agenda as presented, supported by Webber. Ayes-Malone, Laskay, Webber. Absent-Petruske. Nays-None.

### Public Comments

There was no public comment.

### Approval of Minutes-February

**MOTION**-Laskay made the motion to approve the minutes as presented, supported by Webber. Ayes-Malone, Laskay, Webber. Absent-Petruske. Nays-None.

### Approval of Expenditures-February

**MOTION**-Webber made the motion to approve the expenditures as presented, supported by Laskay. Ayes-Malone, Laskay, Webber. Absent-Petruske. Nays-None.

### Approval of Financial Report-February

**MOTION**-Webber made the motion to approve the financial report as presented, supported by Laskay. Ayes-Malone, Laskay, Webber. Absent-Petruske. Nays-None.

### Discuss Approval & Appointment of Michael Smyth-ALTRAN Board of Directors

**MOTION**-Laskay made the motion to approve the appointment of Michael Smyth to ALTRAN's Board of Directors, supported by Webber. Ayes-Malone, Webber, Laskay. Absent-Petruske. Nays-None.

### Director's Report

1. Vaccinations-March 12<sup>th</sup>
2. Advertising
3. Lawyers
4. Insurance-Transfer Station
5. GM Pilot/Munising News/Mining Journal
6. Victoria Petruske

7. Auditor-April 20<sup>th</sup>
8. BP Program
9. NPS
10. Board Meetings-in person v. calling in?

### **Correspondence**

- a. Michael Smyth-Letter of Interest
- b. Resolution-Board Appointment
- c. Public Act 196 of 1986-Investments
- d. CDARS Informational Sheet
- e. Early Withdrawal/Penalties
- f. CDARS Terms/Interest Rates
- g. Resolution of Investments

### **Committee Report**

None.

### **Old Business**

- a. Executive Director Contract-**MOTION**-Laskay made the motion to accept a one-year contract for Jennifer Heyrman, supported by Webber. Ayes-Laskay, Malone, Webber. Absent-Petruske. Nays-None.
- b. Discussion & Approval of Banking Investments (Resolution)-**MOTION**-Laskay made the motion to approve investments stated in resolution to Peoples State Bank, supported by Webber. Ayes-Malone, Laskay, Webber. Absent-Petruske. Nays-None.
- c. Discuss Millage-May 4, 2021

### **New Business**

None.

### **Public Comments**

None.

### **Board Comments**

COVID vaccinations.

### **Next Meeting Date-April 20, 2021 at 11:00 a.m.**

### **Adjournment**

**MOTION**-Laskay made the motion to adjourn the meeting, supported by Malone. Ayes-Malone, Laskay, Webber. Absent-Petruske. Nays-None.

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Secretary/Treasurer

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Date